



Juhi

Student | Eager to learn and achieve results

Email: juhi57808@gmail.com | **Phone:** 8295890485 | **Chandigarh, India**

Hardworking student with teaching and hiring experience. Skilled at teamwork, clear communication, and leadership. Passionate about sports, cultures, and personal growth.

Work Experience

HR Recruiter | Make My Office Pvt. Ltd. | *Oct 2024 – Present*

- Handled recruitment: job posts, screening, interviews.
- Managed candidate records and supported onboarding.

Teacher | S P Public School | *Jun 2023 – Dec 2023*

- Conducted engaging lessons and monitored student progress.
 - Assisted in organizing school activities.
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Education

Pre-University | JNV, Panipat | *2021 – 2023*

Secondary Education | JNV, Panipat | *2016 – 2021*

Achievements

- **National Basketball Certificate** | Played at national tournaments (2023).
 - **NCC Captain** | Demonstrated leadership in school.
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Skills & Interests

- **Skills:** Teamwork, Leadership, Communication
 - **Interests:** Basketball, Exploring Cultures, Languages
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Personal Information

DOB: 20.01.2005 | **Nationality:** Indian | **Gender:** Female
